



Centre for
Newcomers

Welcoming People from Around the World

Management Opportunities at Centre for Newcomers

The Centre for Newcomers is a diverse and thriving community-based agency. With a staff of over 120 and budget approaching \$8 M, the Centre is one of the larger immigrant-serving agencies in Alberta. The mission of the Centre is *to achieve the integration of newcomers in the community, through services and initiatives that promote diversity, participation and citizenship*. The Centre's program includes services in English as a Second Language instruction and immigrant settlement and employment. The Centre engages in partnerships that promote diversity and the full participation of newcomers.

In 2009, the Centre completed an organizational review to identify how best to respond to future opportunities to serve its clients and community. As a result of this review, the Centre is creating two new senior positions – **Client Services Manager and Community Relations Manager**. Also posted is the existing position of **Community Development Manager**.

The Centre is seeking candidates who bring professional training (with degree) and progressive leadership experience in a human service discipline relating to our services: career development, community development, social work, counselling, or a related occupation. *Candidates who wish to be considered for more than one position are requested to indicate priorities.*

Community Relations Manager – Posting No. 10 - 03

Reporting to the Executive Director, the Community Relations Manager provides leadership for the Centre's external relations, including both program and corporate functions. The Manager will develop priorities and protocols, and identify and develop strategic relationships with other organizations, including community-based and ethno-cultural groups, public sector, and businesses. The Manager, with a team of five staff, will advance the agency's goal to promote awareness of and support for cultural diversity and inclusion.

The Community Relations Manager will have excellent organizational, networking and communication skills, and will bring experience in both formal and informal collaborations between diverse stakeholders.

Interested applicants are invited to visit our website at www.centrefornewcomers.ca. To apply, please email your resume quoting the posting number to jobs@centrefornewcomers.ca.

Posting Date: January 20, 2010. Applications will be accepted until the positions are offered; review of resumes will begin on February 16.