

Calgary Catholic Immigration Society
Employment Opportunity
January 28, 2010

Name of Position: Co-ordinator Youth Host Program

Position Description:

The Host Youth Program offers a multifaceted approach to support the integration of new Canadian Youth in schools, works to eliminate factors that act as a barrier to education for them, and builds capacity in the school community to support newcomer youth and their families. This is accomplished through:

- Volunteerism
- Diversity education
- Social and Recreational Events
- Mobilizing resources

This position entails the coordination of all aspects of this program in partnership schools at the Junior and Senior level including:

- Liaising with Partner schools
- Recruiting and involving youth in activities and Host Youth matches
- Planning and implementing large and small group activities
- Diversity workshops for youth
- Individual consultation
- Community liaison, networking and promotion
- Evaluation and Reporting

Desirable Qualifications:

- Degree in Education, Social Work or related field
- Interest and ability to work well with youth/ experience
- Ability to engage and empower youth in leadership roles
- Knowledge of and experience with cultural diversity
- Public speaking skills for workshop facilitation
- Ability to plan, implement activities and evaluate success
- Creativity and Good organizational skills
- Ability to work well on a team and with all stakeholders
- Ability to deal positively with challenges
- Good communication skills
- Good writing skills
- Good computer skills
- Community knowledge
- Ability to work independently

Particulars:

This is a Full – Time Position

A vehicle is required

Security clearance check is required

Please send resume and covering letter to Diane Fisher, Manager, by February 10rd, 2010 at 4 PM to dfisher@ccis-calgary.ab.ca or fax 403 262 2033